

# **SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS**

**Meeting Minutes – December 14, 2015**

**\*\*\*PENDING APPROVAL\*\*\***

**Commissioners Present:** Jack Abbit, Brian Christenson, Thomas McGee, Mike Stange, Charlotte Flynt and Tom Cooper

**Commissioners Absent:** Maurice Gilbert

**Call to Order:** 4:00 p.m.

On a motion duly made, the Board unanimously approved the minutes of the November 9, 2015 Board of Fire Commissioners regular meeting.

**Secretary/Treasurer Report:** Commissioner Flynt read the November 30, 2015 cash report into the record. On a motion duly made by Commissioner Christenson and seconded by Commissioner Cooper, the Board unanimously approved the Secretary/Treasurer report dated 11/30/2015.

**Attorney's Report:** Rene Youell

On a motion duly made by Commissioner Christenson and seconded by Commissioner McGee, the Board unanimously approved Attorney Youell's November 2015 billing statement.

**Fire Chief's Report:**

Chief Talbert reviewed the 2015 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

In December, SWFD hosted its annual Angel Tree program and the 8th Annual Elf Ride that benefits the Angel Tree program. Chief Talbert thanked Robbie Lund for her coordination of both programs. Chief Talbert also thanked the Walton County Sheriff's office for providing traffic assistance during the Elf Ride. Chief Talbert stated that due to Santa's helpers in the community and a significant donation, SWFD was able to provide a memorable Christmas for 345 less fortunate children.

SWFD is currently advertising its Home for the Holidays program to provide free round trip transportation for patients in skilled nursing and adult living facilities in South Walton to attend a holiday celebration with their family within South Walton or the Destin City limits.

SWFD hosted the Walton County Tax Collector's Remote Area Tax Express (RATE) program at Station 5 on November 17, 2015.

Several SWFD firefighters and officers attended a High Rise and Heavy Rescue Operations conference in Pensacola Beach. On duty crews also participated in high rise training hosted by Destin Fire.

Fire Chief Talbert, Fire Marshal Sanchez, Beach Safety Director Vaughan have been appointed to TDC working committees; Beach Management, Destination Improvement and Marketing.

SWFD Administrative offices will be closed in observance of Christmas on December 24 and 25, 2015 and on January 1, 2016 for New Year's Day.

Several appreciation letters regarding the great work and excellent service provided by SWFD members were included in the Board packet.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Business Registration, Event Management, Beach Activities, Beach Vending Ordinance and the Parking Ordinance.

The next SWFD Board of Fire Commissioners meeting will be held Monday, January 11, 2016 at 4:00 p.m.

### **Committee Reports: Firefighter Pension Board Quarterly Report**

Commissioner Christenson reported that the pension fund had a loss of 3.68% last quarter and an YTD increase of 1.12%. Christenson further stated that the fund continues to be in good shape. The most recent valuation report shows a 110% funded ratio.

**Unfinished/Old Business:** None

### **New Business:**

#### **Election of Fire Board Officers**

On a motion duly made by Commissioner Christenson and seconded by Commissioner Cooper, the Board voted unanimously to appoint Maurice Gilbert as Chairman. In the absence of Chairman Gilbert, Chief Talbert confirmed Commissioner Gilbert's willingness to serve an additional term.

On a motion duly made by Commissioner McGee and seconded by Commissioner Cooper, the Board voted unanimously to appoint Jack Abbit as Vice-Chairman.

On a motion duly made by Commissioner Cooper and seconded by Commissioner Christenson, the Board voted unanimously to appoint Charlotte Flynt as Secretary/Treasurer.

#### **Fire Board Committee Appointments**

On a motion duly made by Commissioner Christenson and seconded by Commissioner Cooper, the Board voted to approve the appointed Finance and Investment committee members for 2016 as follows:

#### Finance and Investment Committee – One Year Term

- Maurice Gilbert, Fire Board Chairman
- Richard G. Talbert, Fire Chief/Administrator
- Carole Martin, Fiscal Officer

On a motion duly made by Commissioner Christenson and seconded by Commissioner Stange, the Board voted to approve the appointed Audit committee members for 2016 as follows:

Audit Committee – One Year Term

- Mike Stange, Committee Chair
- Tom Cooper, Commissioner
- Charlotte Flynt, Commissioner
- Carole Martin, Fiscal Officer

On a motion duly made by Commissioner Stange and seconded by Commissioner McGee, the Board voted to approve the appointed HR/Employee Benefits committee members for 2016 as follows:

HR/Employee Benefits Committee – One Year Term

- Jack Abbit, Fire Board Vice-Chair
- Brian Christenson, Commissioner
- Tom Cooper, Commissioner
- Thomas McGee, Commissioner
- Carole Martin, Fiscal Officer

Commissioner Christenson requested to resign from his seat on the Firefighter Pension Board. On a motion duly made by Commissioner Cooper and seconded by Commissioner Stange, the Board voted to accept Commissioner Christenson's resignation.

On a motion duly made by Commissioner Stange and seconded by Commissioner Christenson, the Board voted to appoint Commissioner Flynt to the Firefighter Pension Board.

**Public Comment:** None

**Adjourned:** The meeting adjourned at 4:25 p.m.