

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – February 8, 2016

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Charlotte Flynt, Maurice Gilbert, Thomas McGee, Mike Stange

Commissioners Absent: none

Call to Order: 4:00 p.m.

On a motion duly made by Commissioner McGee and seconded by Commissioner Christenson, the Board unanimously approved the minutes of the January 11, 2016 Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the January 31, 2016 cash report into the record.

Attorney's Report: Rene Youell

On a motion duly made by Commissioner Abbit and seconded by Commissioner Flynt, the Board unanimously approved Attorney Youell's January 2016 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2016 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Chief Talbert introduced SWFD's newest member, Fire Inspector Michael Albano, to the Fire Board.

SWFD staff met with Sheriff Mike Adkinson to discuss agency communications and areas of common interest.

SWFD met with Walton County Sheriff's Office Public Information Officer to discuss media relations and social media.

SWFD staff met with Sandestin Security to discuss respective missions.

SWFD staff and training committee members travelled to Gainesville Fire Rescue and the Florida State Fire College to tour training towers and live burn buildings.

SWFD's vehicle committee met to review specifications for a new Squad 3.

SWFD's Station 2 addition received a certificate of occupancy on January 26, 2016.

Chief Talbert and Chief Crawford met with Walton County staff to discuss our Emergency Medical Services contract which expires September 2016.

Candidates for our Lifeguard Supervisor positions have been interviewed. SWFD anticipates conditional offers to be secured in the next few days. Lifeguard orientation begins February 13, 2016.

SWFD's Annual Awards Ceremony is scheduled to be held February 13, 2016.

Several appreciation letters regarding the great work and excellent service provided by SWFD members were included in the Board packet.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Business Registration, Event Management, Beach Activities, Beach Vending Ordinance and the Parking Ordinance.

SWFD Administrative offices will be closed in observance of President's Day on February 15, 2016.

The next SWFD Board of Fire Commissioners meeting will be held Monday, March 14, 2016 at 4:00 p.m.

Committee Reports: None

Unfinished/Old Business:

Board Advisory: Station 3 / Headquarters Project Assistant Chief Marc Anderson reported that Staff has completed the Request for Proposal process for the architectural Services and has selected DAG Architects, Inc. to complete the design, engineering and management of this project. Chief Talbert thanked Commissioner Flynt and Assistant Chief Anderson for their diligence during the candidate selection.

New Business: None

Public Comment: Terry Jones of Compass Builders requested reimbursement for the fire impact fee he previously paid for a "Wounded Warrior" residence located at 2990 Bay Villa Estates. Mr. Jones presented the Fire Board with a Gary Sinise Foundation guidebook as well as fee waiver letters from Regional Utilities and South Walton Utility Company for 2990 Bay Villa Estates. After lengthy discussion, on a motion duly made by Commissioner Flynt and seconded by Commissioner Stange, the Board unanimously approved to refund the impact fee for 2990 Bay Villa Estates.

Adjourned: The meeting adjourned at 4:40 p.m.