

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – July 18, 2016

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Maurice Gilbert, Thomas McGee, Mike Stange

Commissioners Absent: Charlotte Flynt [With the knowledge that she would be absent, Commissioner Flynt attended a briefing with Staff and DAG Architects, Inc. regarding the fleet/logistics building and training tower prior to the regular board meeting on July 18, 2016, and there were no additional Fire Board members present.]

Call to Order: 4:00 p.m.

On a motion duly made by Commissioner Cooper and seconded by Commissioner Christenson, the Board unanimously approved the minutes of the June 13, 2016 Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Gilbert read the June 30, 2016 cash report into the record.

Attorney's Report: Rene Youell

On a motion duly made by Commissioner Abbit and seconded by Commissioner Christenson, the Board unanimously approved Attorney Youell's June 2016 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2016 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Staff met with Walton County and TDC officials to discuss potential changes to the beach activities ordinance and special event permitting.

SWFD completed firefighter candidate interviews and have developed a hiring eligibility list for 2016. As a result, a conditional offer has been made to the top candidate to fill a current vacancy.

SWFD personnel participated in an active shooter exercise at SHHEC.

SWFD hosted the US Army's 82nd Civil Affairs Battalion as part of their readiness for overseas deployment.

Budget instructions and a timeline overview were provided for members of staff for the development of the FY 2016/17 budget submittal.

On July 7-10, 2016, Chief Talbert attended the Florida Fire Chiefs Executive Development Conference in St. Petersburg, Florida.

Appointed Staff members attended scheduled meetings of the Walton County Tourist Development Council's Beach Management Committee, Destination Improvements Committee and Events, and the Activities, Arts & Culture Advisory Committee in June 2016.

On July 19, 2016, Staff will meet with members of the St. George Island Fire Department to discuss the process and strategy to become an Independent Fire District.

A preliminary Budget Calendar was included in the Board packet.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Business Registration, Event Management, Beach Activities, Beach Vending Ordinance and the Parking Ordinance.

The next SWFD Board of Fire Commissioners meeting will be held Monday, August 8, 2016 at 4:00 p.m.

Committee Reports: None

Unfinished/Old Business:

Assistant Chief Marc Anderson presented a Board Advisory whereas DAG Architects, Inc. has completed a rendering of the fleet/logistics building as well as the training tower. The rendering following several lengthy discussions and numerous meetings with Staff members, training committee and crews to entertain all ideas on past, present and future needs of the District. The staff from DAG Architects, Inc. presented the rendering to the Board of Fire Commissioners. After a lengthy discussion, the Fire Board requested Staff to present funding options.

New Business:

Board Action Item: Proposed Millage Rate for 2016

Fiscal Officer Carole Martin presented a Board Action Item regarding the Proposed Millage Rate for 2016. Staff recommended that a millage rate of .9799 be set by the Board for inclusion in the required Truth in Millage (TRIM) notice.

On a motion duly made by Commissioner McGee and seconded by Commissioner Christenson, the Board voted 4 to 1 set the proposed millage rate at .9799. Commissioner Stange was opposed.

Public Comment: None

Adjourned: The meeting adjourned at 4:57 p.m.