

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – September 12, 2016

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Charlotte Flynt, Thomas McGee, Mike Stange

Commissioners Absent: Maurice Gilbert

Call to Order: 4:00 p.m.

Special Presentation: Fire Prevention Week Proclamation

Vice-Chairman Abbit read into the record a proclamation proclaiming October 9 – October 15, 2016, as Fire Prevention Week in South Walton.

Local resident Tony Clauson addressed the Fire Board regarding the importance of smoke detectors.

On a motion duly made by Commissioner McGee and seconded by Commissioner Flynt, the Board unanimously approved the minutes of the August 8, 2016 Board of Fire Commissioners regular meeting.

On a motion duly made by Commissioner McGee and seconded by Commissioner Stange, the Board unanimously approved the minutes of the August 24, 2016 Board of Fire Commissioners Proposed Budget Workshop.

Secretary/Treasurer Report: Commissioner Flynt read the August 31, 2016 cash report into the record.

Attorney's Report: Rene Youell

Attorney Youell updated the Fire Board regarding uncollected fire impact fees. On a motion duly made by Commissioner McGee and seconded by Commissioner Christenson, the Fire Board directed Attorney Youell to set a meeting to include Fire Commissioner Gilbert, Fire Chief Talbert, Attorney Youell, County Administrator Jones and County Attorney Davis to discuss the matter as soon as possible.

On a motion duly made by Commissioner Flynt and seconded by Commissioner McGee, the Board unanimously approved Attorney Youell's August 2016 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2016 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Staff met with Walton County and Tourist Development officials to discuss potential changes to special event permitting.

Members of SWFD participated in several ceremonies in recognition of the 15th anniversary of the 9/11 event. The ceremonies included a 9/11 Stair Climb in Panama

City Beach, a blessing of SWFD crews, a reading at St. Rita Catholic Church and a 9/11 ceremony in DeFuniak Springs.

Fire Chief Talbert and Fire Marshal Sanchez met with Walton County Tourist Development Council Director Jay Tusa to discuss property acquisition/parking solutions for 30A.

As directed by the Board, Chief Talbert stated that a letter was sent to Walton County Sheriff Mike Adkinson requesting that SWFD be officially designated the secondary PSAP. A copy of the letter was included in the Board packet.

Staff reached out to SWFD personnel to determine interest in developing an SWFD Honor Guard. Staff is pleased with the response.

SWFD held a public budget workshop to present the proposed 2016/17 budget.

Fire Chief Talbert, Chief Anderson, and Chief Crawford met with DAG Architects to discuss proposed facility layouts to finalize our ideas and plans to move forward with the engineering phase.

SWFD has extended conditional offers, which have been accepted, to two new firefighters and two new communications operators.

Staff met with David Barton to discuss SWFD's insurance renewal options. SWFD will be transitioning to Florida Blue on October 1, 2016.

A retirement ceremony will be held at SWFD, 911 N. County Highway 393, Santa Rosa Beach on September 28, 2016 for Lieutenant Troy LaDouceur.

The SWFD Annual Pancake Breakfast is scheduled for 8am – 11am on October 15, 2016 at SWFD's WaterColor station 2.

Chief Talbert reminded the Fire Board of the Final Public Hearing scheduled for 5:01 p.m. on September 27, 2016 at 911 N County Highway 393, Santa Rosa Beach, Florida.

A Budget Calendar was included in the Board packet.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Event/Special Event Management, Beach Activities and the Parking/Traffic plans.

The next SWFD Board of Fire Commissioners meeting will be held Monday, November 14, 2016 at 4:00 p.m.

Committee Reports:

Firefighter Pension Board Quarterly Report

Commissioner Flynt reported that as of June 30, 2016, the pension fund has earned 7.13% for the fiscal year-to-date.

Unfinished/Old Business: None

New Business:**Board Action Item: Station Security**

Assistant Chief Marc Anderson presented a Board Action Item whereas after consultation with the contractor and considering the timing of the fiscal year, Staff recommends the approval to proceed with the installation of the security system at one more station in FY 2015-2016. This equates to an approximate \$20,000 additional expenditure in the current fiscal year. The remaining stations would be budgeted for FY 2016-2017 and would begin as soon as the new fiscal year's budget is approved.

On a motion duly made by Commissioner McGee and seconded by Commissioner Cooper, the Board unanimously approved Staff's recommendation.

Fire Board Health Insurance or Reimbursement Option

Commissioner Flynt requested that Staff review the Fire Board Health Insurance or Reimbursement option. Commissioner Flynt also suggested that Fire Commissioners that have chosen to participate in the insurance program should pay the amount in excess of the agreed upon \$500 reimbursement back to the Fire District. The commissioners unanimously agreed to revisit this policy.

Public Comment: None

Adjourned: The meeting adjourned at 4:41 p.m.