

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – December 12, 2016

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Tom Cooper, Charlotte Flynt, Maurice Gilbert, Thomas McGee

Commissioners Absent: Brian Christenson, Mike Stange

Call to Order: 4:00 p.m.

On a motion duly made by Commissioner Cooper and seconded by Commissioner Flynt, the Board unanimously approved the minutes of the November 14, 2016 Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the November 30, 2016 cash report into the record.

Attorney's Report: Rene Youell

Attorney Youell updated the Fire Board regarding uncollected fire impact fees. The Fire Board directed Commissioner Flynt to meet with the Walton County Commissioners individually to make them aware of SWFD's request for payment. The Fire Board also directed Commissioner Flynt to request the issue be placed on the County Commissioners regular board meeting agenda as soon as possible.

Attorney Youell reported that the class settlements with Halliburton and Transocean, SWFD v. BP are subject to final consideration. Attorney Youell will update as necessary.

On a motion duly made by Commissioner Abbit and seconded by Commissioner McGee, the Board unanimously approved Attorney Youell's November 2016 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2016 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

SWFD's 9th Annual Elf Ride was a success.

SWFD's Angel Tree program provided gifts for over 300 children within Walton County.

SWFD supported and participated in the 5th Annual 30A/10K on November 24, 2016. Some of the proceeds raised will be presented to SWFD to purchase a state-of-the-art Fire Extinguisher trainer.

SWFD hosted its Annual Christmas party on December 10, 2016.

A copy of proposed 2017 Fire Board regular meeting dates was included in the Board packet. After much discussion, the Fire Board unanimously agreed to change the July

regular board meeting to July 17, 2017 to allow time to review and prepare millage rate options.

SWFD filled a Firefighter position.

Walton County Tourist Development Council recently purchased an abandoned home in Dune Allen. SWFD staff met with the Walton County Tourist Development Council staff to secure an agreement to use the structure for fire training prior to demolition. Chief Talbert thanked Fire Commissioner Christenson for his role in making the training possible.

On December 1, 2016, SWFD began wearing new uniforms that includes an updated patch.

The Board packet included a recognition from Fire Chief Kanzigg complimenting the excellent service SWFD members provided Midway Fire District during an extrication.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Event/Special Event Management, Beach Activities and the Parking/Traffic plans.

The next SWFD Board of Fire Commissioners meeting will be held Monday, January 9, 2017 at 4:00 p.m.

Committee Reports: Firefighter Pension Board Quarterly Report

Commissioner Flynt reported that for the fiscal year ended September 30, 2016, the pension fund earned 10.86%. The return assumption for actuarial calculations remains at 8% at this time.

Unfinished/Old Business: Board Advisory: Station 3/Headquarters Property Project

Assistant Chief Marc Anderson reported that Staff continues to work on the final designs that include cost saving measures and value engineering as part of these final discussions with DAG. The engineering and design costs of this project have been proposed to be calculated as stated in the Florida Department of Management Services calculator guideline. Staff will continue to update the Fire Board as each milestone is reached.

New Business: Election of Fire Board Officers

On a motion duly made by Commissioner Cooper and seconded by Commissioner Abbit, the Board voted unanimously to reappoint Maurice Gilbert as Chairman.

On a motion duly made by Commissioner Cooper and seconded by Commissioner McGee, the Board voted unanimously to reappoint Jack Abbit as Vice-Chairman.

On a motion duly made by Commissioner Abbit and seconded by Commissioner McGee, the Board voted unanimously to reappoint Charlotte Flynt as Secretary/Treasurer.

Fire Board Committee Appointments

On a motion duly made by Commissioner McGee and seconded by Commissioner Cooper, the Board voted to reappoint committee members for 2017 as follows:

Finance and Investment Committee – One Year Term

- Maurice Gilbert, Fire Board Chairman
- Richard G. Talbert, Fire Chief/Administrator
- Carole Martin, Fiscal Officer

Audit Committee – One Year Term

- Mike Stange, Committee Chair
- Tom Cooper, Commissioner
- Charlotte Flynt, Commissioner
- Carole Martin, Fiscal Officer

HR/Employee Benefits Committee – One Year Term

- Jack Abbit, Fire Board Vice-Chair
- Brian Christenson, Commissioner
- Tom Cooper, Commissioner
- Thomas McGee, Commissioner
- Carole Martin, Fiscal Officer

Public Comment: None

Adjourned: The meeting adjourned at 4:55 p.m.