

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – January 9, 2017

PENDING APPROVAL

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Charlotte Flynt, Maurice Gilbert, Thomas McGee

Commissioners Absent: Mike Stange

Call to Order: 4:00 p.m.

Commissioner Gilbert announced a change in the agenda order to discuss the 2015-2016 Audit report. Kevin Bowyer with Warren Averett presented the Board of Fire Commissioners with a copy of the 2015-2016 Audit Report and advised the Board of Fire Commissioners of SWFD's excellence in fiscal reporting. Mr. Bowyer also stated that the District is in sound fiscal condition. On a motion duly made by Commissioner Abbit and seconded by Commissioner McGee, the Board unanimously accepted the 2015-2016 Audit Report as presented.

On a motion duly made by Commissioner Flynt and seconded by Commissioner Abbit, the Board unanimously approved the minutes of the December 12, 2016 Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the December 31, 2016 cash report into the record.

Attorney's Report: Rene Youell

After review of Beasley Allen's letter dated December 2, 2016, regarding class settlements with Halliburton and Transocean, Attorney Youell reported that there was no action necessary by the Fire Board.

Attorney Youell stated there are statutory updates that affect the SWFD By-laws. On a motion duly made by Commissioner Flynt and seconded by Commissioner Cooper, the Board unanimously voted to address scrivener's errors and updates to the SWFD By-laws to automatically process updates as they occur.

On a motion duly made by Commissioner Christenson and seconded by Commissioner Flynt, the Board unanimously approved Attorney Youell's December 2016 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2016 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Chief Talbert reported that Walton County will satisfy uncollected SWFD impact fees that were discovered and brought to their attention in August 2015.

SWFD's 4th Annual Polar Plunge was a success despite red flag conditions. Chief Talbert commended SWFD lifeguards for an excellent job of educating the participants why "Knee Deep is Too Deep" is important.

SWFD attended a 30a/10K Foundation presentation and received a check for \$12,500 which allowed SWFD to purchase a state-of-the-art Fire Extinguisher trainer. Chief Talbert expressed his appreciation for the 30A/10K Foundation.

On December 20, 2016 and January 5, 2017, SWFD Live Fire Instructors conducted SWFD's first live burn in the new Live Fire Training Boxes. This instructor exercise contributes to the review of our policy, procedures and preparations for upcoming training for all of our personnel.

Florida Billing Services conducted EMS Documentation Training for SWFD Firefighters during December 2016.

SWFD EMS Captain conducted interviews for the Non-Emergency Transport Program.

SWFD personnel were able to utilize an abandoned home in Dune Allen, purchased by the Walton County Tourist Development Council, for fire training prior to its demolition. Chief Talbert thanked Commissioner Christenson for informing SWFD of this training opportunity.

Chief Talbert was selected by the State Fire Marshal's Office to assist in facilitating a visioning session for the Florida State Fire College on January 5-6, 2017.

Chief Talbert informed the Fire Board that Staff members and Lieutenants will travel to Daytona Beach the week of January 17- 21, 2017 to attend Fire Rescue East to attend state meetings and educational programs.

Included in the Fire Board packet was a recognition from a patient complimenting the excellent services she received from SWFD members.

Chief Talbert provided the Fire Board with a copy of a proclamation from Governor Rick Scott proclaiming January 9 – 13, 2017 as Florida First Responder Appreciation Week.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Event/Special Event Management, Beach Activities and the Parking/Traffic plans.

The next SWFD Board of Fire Commissioners meeting will be held Monday, February 13, 2017 at 4:00 p.m.

Commissioner Abbit stated he had received numerous calls from South Walton residents concerned about the recent media reports related to Walton County Fire Rescue. Commissioner Abbit directed Staff to contact media to request clarification that the reports were related to Walton County Fire Rescue not South Walton Fire District. Staff agreed.

Committee Reports: None

Unfinished/Old Business: None

New Business: None

Public Comment: None

Adjourned: The meeting adjourned at 4:40 p.m.