

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – March 13, 2017

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Charlotte Flynt, Maurice Gilbert, Thomas McGee

Commissioners Absent: Mike Stange

Call to Order: 4:00 p.m.

On a motion duly made by Commissioner Abbit and seconded by Commissioner Christenson, the Board unanimously approved the minutes of the February 13, 2017, Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the January 31, 2017, cash report into the record.

Attorney's Report: Rene Youell

Attorney Youell updated the Fire Board regarding uncollected impact fees and stated that an ACH is scheduled for Thursday, March 16, 2017, in the amount of \$9,834.

On a motion duly made by Commissioner Abbit and seconded by Commissioner McGee, the Board unanimously approved Attorney Youell's February 2017 billing statement.

Fire Chief's Report:

Chief Talbert reviewed the 2017 Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

SWFD Beach Safety Lifeguard season began on March 1, 2017. The season begins with 14 tower locations that include two new towers in Rosemary Beach and the most recent approval from Walton County, a stationary tower at Grayton Beach.

SWFD's Non-Emergency Transport requests are increasing.

SWFD's Annual Benefits Showcase was held in February. Chief Talbert thanked Fiscal Officer Martin for her work and coordination for a successful Showcase.

SWFD staff and Station 4 crews attended a First Responder Appreciation Luncheon at the Wyndham Resort.

Chief of Operations Crawford and District Chief Patterson traveled to Appleton, Wisconsin to conduct the final inspection on SWFD's new Squad 3.

SWFD coordinated with Walton County Sheriff's Office and Event Staff to support the 2017 Seaside Half-Marathon.

Staff met with DAG Architects to finalize drawings and cost estimates for SWFD's training/maintenance project.

SWFD Fire Marshal and Beach Safety Director represented SWFD at beach vendor meetings and beach volunteer meetings to educate them on SWFD services.

Chief Talbert and Local 3516 Union President, Scott Guyne attended a Northwest Florida officer development program where they presented a program to enhance communications and cooperation in the management/labor environment.

Included in the Fire Board packet were recognitions from citizens and visitors complimenting the excellent services they received from SWFD members.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Event/Special Event Management, Beach Activities and the Parking/Traffic plans.

The next SWFD Board of Fire Commissioners meeting will be held Monday, April 10, 2017, at 4:00 p.m.

Committee Reports: Commissioner Flynt reported that for the quarter ended December 31, 2016, the pension fund earned 1.42%. As of March 6, earnings were up to approximately 4.5% YTD less than half way through the fiscal year, so the fund is still on track to meet the 8% return assumption for actuarial calculations. Commissioner Gilbert thanked Commissioner Flynt for serving on the Pension Board.

Unfinished/Old Business: A letter from Walton County Administration was included in the February 13, 2017 Board packet where it was tabled for discussion. The Fire Commissioners denied a request from Walton County Administration to waive any associated impact fees for the construction of a pole barn at 924 Highway 83 South in Santa Rosa Beach, Florida. The decision was an effort to keep transactions between the agencies transparent to Walton County taxpayers.

New Business:

Assistant Chief Anderson presented a Board Action Item whereas Staff recommended the approval of Resolution 2017-01 Surplus Equipment and to proceed with disposition and offering the sale of the following items:

- One (1) 2007 Chevrolet Colorado pickup truck
VIN 1GCDT13E778227736
- Two (2) All Terrain Vehicles
 - 2014 TRX 420 – S/N 1HFTE3503A4302570
 - 2014 TRX 420 – S/N 1HFTE4009E4000994
- 8 Lifeguard Towers
- Various weight equipment
- Various vehicle tires

On a motion duly made by Commissioner Abbit and seconded by Commissioner Christenson, the Board unanimously approved Resolution 2017-01 Surplus Equipment as read.

Commissioner Flynt presented a Board Action whereas it was recommended that the Fire Board adopt the amended By-laws of the South Walton Fire District. Included in the Board packet was a draft of the amended SWFD By-laws to reflect statutory law revisions.

On a motion duly made by Commissioner McGee and seconded by Commissioner Christenson, the Board unanimously approved to amend SWFD By-laws to reflect statutory law revisions.

Public Comment: None

Adjourned: The meeting adjourned at 4:52 p.m.