

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – June 11, 2018

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, Brian Christenson, Tom Cooper, Charlotte Flynt, Maurice Gilbert, Thomas McGee, Mike Stange

Commissioners Absent: None

Call to Order: 4:00 p.m.

On a motion duly made by Commissioner Abbit and seconded by Commissioner Flynt, the Board unanimously approved the minutes of the May 14, 2018, Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the April 2018 cash report into the record.

Attorney's Report: Rene Youell

On a motion duly made by Commissioner McGee and seconded by Commissioner Christenson, the Board unanimously approved Attorney Youell's May 2018 billing statement.

Fire Chief's Report:

Assistant Chief Crawford reported in Fire Chief Talbert's absence. Chief Talbert was attending the Florida Association of Special District's Board of Directors meeting in Orlando.

Chief Crawford reviewed the Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Chief Crawford reported that the June 1st estimate of taxable value was received from the County and at the current millage rate of .9799 would generate \$1,468,338 more budgeted tax revenue than budgeted last year, which would be an increase of 10.26%.

SWFD promoted nine of our members last week, three DCs, three LTs and three SGTs. Chief Crawford thanked Commissioner Christenson, Commissioner, McGee and Commissioner Gilbert for attending.

Chief Crawford is currently working with Walton County Sheriff's Office on county-wide safety assessments for all county schools.

SWFD will attend the June 12, 2018 Walton County Board of County Commissioners meeting to monitor the results of the public hearing and subsequent vote on the Beach Activity Ordinance.

SWFD's Beach Safety Division kicked off the 2018 Jr Lifeguard program this month with over 130 kids signed up.

SWFD crews and members of staff attended the Blessing of the Market Place at Good News United Methodist Church.

Chief Crawford announced that members of SWFD's Beach Safety Division scored 1st place overall in the Destin Waterman Challenge in May.

Chief Talbert, Chief Crawford, Fiscal Officer Carole Martin and HR Specialist Windy Stinson will be attending the Florida Association of Special Districts Conference in Orlando this week.

Included in the Board packet was the proposed 2018/2019 Budget Calendar for planning purposes.

SWFD personnel are scheduled to begin the first phase of Life Scan physicals beginning June 18, 2018.

SWFD has temporarily solved its most recent reserve fleet/apparatus challenge by securing a fire truck from Brindlee Mountain to use and evaluate as a possible purchase.

Chief Talbert and Chief Crawford are scheduled to attend the Florida Fire Chiefs Executive Development Conference July 13-17, 2018.

SWFD will be closed Wednesday, July 4th in observance of Independence Day.

Included in the Fire Board packet were recognitions complimenting the excellent services received from SWFD members.

The next SWFD Board of Fire Commissioners meeting will be held Monday, July 9, 2018, at 4:00 p.m.

Committee Reports: Commissioner Flynt reported the pension plan has earned 5.05% for the first 6 months of this fiscal year. The annual earnings assumption remains at 7.5% and the pension board will discuss lowering it to 7.25% or 7% at their quarterly meeting on August 27.

Unfinished/Old Business:

Chief Anderson presented a Board Advisory whereas Staff has been working with team of Lord and Son, Inc. to keep the project moving forward. One of the main cost saving areas has been the implementation of the Owner Direct Purchasing program allowing the District to purchase materials directly and obtaining tax-exempt benefits. Currently, the savings is over \$69,000 and growing.

On May 15, 2018, Staff conducted a pre-construction meeting whereas the official 'Notice to Proceed' was issued to the contractor which began a 365-day timeline. A 180-day build is anticipated for the training tower and a full 365-day buildout for the fleet/logistics building. Pictures of the construction progress was submitted to each Fire Commissioner.

Fire Marshal Sanchez presented a Board Advisory regarding a civil litigation between Sandestin Owners Association and the Reeves. Commissioner Cooper recused himself from the discussion. Fire Marshal Sanchez informed the Fire Board that a certified

letter was sent to the Reeves stating that it is not the Fire District's position to intercede in civil matters and that the maintenance of private roadways is ultimately the responsibility of the owner(s). It is SWFD's recommendation that the Reeves develop another driveway or roadway providing safe and efficient access to all their private property as stated in the letter. No further action was directed by the Fire Board.

New Business: Chief Anderson presented a Board Action whereas Staff identified One (1) 2005 Ferrara Pumper (Apparatus) that is obsolete and/or has outlived its usefulness to the Fire District. Staff recommends the approval of Resolution 2018-03 Surplus Equipment and to proceed with disposition sale of this apparatus in an open, transparent, and cost-effective manner.

On a motion duly made by Commissioner Christenson and seconded by Commissioner Stange, the Board unanimously approved Resolution 2018-03 Surplus Equipment.

Public Comment: None

Adjourned: The meeting adjourned at 4:39 p.m.