

SOUTH WALTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

Meeting Minutes – July 17, 2017

*****PENDING APPROVAL*****

Commissioners Present: Jack Abbit, (via phone conference), Tom Cooper, Charlotte Flynt, Thomas McGee, Mike Stange

Commissioners Absent: Brian Christenson, Maurice Gilbert

Call to Order: 4:04 p.m.

On a motion duly made by Commissioner Cooper and seconded by Commissioner McGee, the Board unanimously approved the minutes of the June 12, 2017, Board of Fire Commissioners regular meeting.

Secretary/Treasurer Report: Commissioner Flynt read the May 31, 2017, cash report into the record.

Attorney's Report: Rene Youell

Attorney Youell reported that she is continuing to work with the SWFD Fire Marshal to develop ordinances for Knox box access and signage. Both will be presented to the Fire Commissioners for consideration at the next regular Board meeting.

On a motion duly made by Commissioner McGee and seconded by Commissioner Cooper, the Board unanimously approved Attorney Youell's June 2017 billing statement.

Fire Chief's Report:

In Chief Talbert's absence, Chief Crawford reviewed the Emergency Response Report which included Beach Safety Response and the False Alarm Fee History Report.

Chief Crawford reported that Chief Talbert was attending the Florida Fire Chiefs Executive Development Conference in Ft. Myers, Florida on July 13-19, 2017.

SWFD completed firefighter candidate interviews and have developed a hiring eligibility list for 2017.

Budget instructions and a timeline overview were provided for members of staff to support the development of the FY 2017/18 budget submittal.

The Fire Chief, Fiscal Officer Carole Martin and Chief Crawford attended the 38th Annual FASD Conference in Orlando July 13-15, 2017.

Chief Talbert met with Sheriff Adkinson to discuss a public service video on water safety on June 21, 2017.

SWFD hosted a "Taking Action Against Cancer in the Fire Service" presentation on June 26 – 28, 2017, for all of SWFD personnel.

On June 28, 2017, Chief Crawford met with Florida Forestry representative to develop a plan for additional training for SWFD members.

SWFD's Beach Safety Division launched several public safety announcements (PSA's) over the holiday weekend on beach safety and the flag system, safety tips while at the beach and lost children.

SWFD's Junior Lifeguard program June 2017 classes concluded and the July 2017 program has begun.

Chief Crawford announced that SWFD unveiled its new and improved website.

SWFD donated fire turnout gear to Argyle Volunteer Fire Department to use as much needed extra fire training gear. Chief Day and his department were very appreciative.

Chief Talbert along with our crews went out and installed street signs in a neighborhood that has private streets and had no street signs. Bureaucracy was inhibiting action so SWFD took matters into its own hands.

SWFD hosted a retirement ceremony for Firefighter Brad Williams.

SWFD submitted a proposed amendment to its Development Order for our Fleet Maintenance Facility and Training Tower project to Walton County Planning.

Florida's Commissioner of Agriculture, Adam Putnam, is scheduled to visit SWFD on July 20, 2017.

A preliminary Budget Calendar was included in the Board packet.

Included in the Fire Board packet was a recognition from the Good News Methodist Church Women's Connection Ministry expressing their appreciation of our devotion to keep our community safe.

Staff continues to monitor as well as work on County programs and projects that have an impact on the Fire District such as Event/Special Event Management, Beach Activities and the Parking/Traffic plans.

The next SWFD Board of Fire Commissioners meeting will be held Monday, August 14, 2017, at 4:00 p.m.

Committee Reports: None

Unfinished/Old Business: None

New Business:

Impact Fee Waiver Request

Assistant Chief Marc Anderson presented a letter from Regional Utilities requesting a fire impact fee waiver. A copy of the letter was included in the Board packet.

On a motion duly made by Commissioner McGee and seconded by Commissioner Stange, the Board unanimously voted to waive any associated fire impact fees for the construction of the Seacrest Waste Water Treatment Plant expansion in Santa Rosa Beach, Florida.

Board Action Item: Proposed Millage Rate and First Public Hearing Date for 2017

Fiscal Officer Carole Martin presented a Board Action Item regarding the Proposed Millage Rate for 2017. Staff recommended that a millage rate of .9799 be set by the Board for inclusion in the required Truth in Millage (TRIM) notice and a First Public Hearing be held September 14, 2017 at 5:01 pm.

On a motion duly made by Commissioner McGee and seconded by Commissioner Cooper, the Board unanimously voted to set the proposed millage rate at .9799.

Public Comment: Commissioner Flynt expressed her appreciation for the SWFD crews who recently assisted a family member in need of EMS services.

Adjourned: The meeting adjourned at 4:40 p.m.