

SOUTH WALTON FIRE DISTRICT

911 North County Highway 393, Santa Rosa Beach, Florida 32459

"Prompt, Competent, Caring Response in Time of Need"



Ryan H. Crawford
Fire Chief / Administrator

Captain of Fire Training **Great Pay & Benefits** **Apply Now – Deadline November 15, 2024**

The South Walton Fire District is currently seeking applications for the position of Captain of Fire Training. This position is excluded from the bargaining unit and is an at-will non-exempt employee, who will normally work a 40-hour week under the direction of the Division Chief of Training to assist in designing, coordinating, and implementing, training programs within the South Walton Fire District ("District"). Additional duties include maintenance of the training grounds and equipment, supporting safety programs and initiatives, and responding to emergency incidents as directed by the Division Chief of Training.

Major Duties:

- Develops and facilitates company level training to meet established performance standards in conjunction with the Division Chief of Training.
- Builds, constructs, and repairs training props, equipment, and training grounds.
- Performs research to develop industry best practices and training programs.
- Coordinates training programs, classes, and schedules with the direct supervisor and other chief officers.
- Reads and reviews materials to determine types of training; researches, develops and implements necessary training programs; schedules and coordinates various training schedules; prepares materials for distribution.
- Assists with special projects and with developing goals, objectives, and evaluations from inception to completion.
- Provides administrative and practical support for the District's overall day-to-day operations.
- Assist with District logistics as needed.
- Assist with EMS division training as needed.
- Serves as an instructor for special programs or classes; assures appropriate level instructor is assigned to teach programs or classes.
- Creates presentations and trains others in the methods required for effective delivery.
- Develops the annual & monthly training calendar.
- During occasions of local emergencies this position may be required to report to perform emergency tasks, which may result in extended work hours as well as extended periods of time away from family members.

- May be required to respond to emergency incidents to function within the incident command system.
- Performs other duties as assigned.

Knowledge Required for the Position:

- Knowledge of administrative functions of the South Walton Fire District.
- Knowledge of principles and practices of planning and organization.
- Knowledge of principles of fire behavior and effect of weather conditions on fires.
- Knowledge of principles and practices of technical firefighting subjects sufficient to effectively train and direct staff in the use of equipment in fire tactics, strategy and control.
- Knowledge of fire control safety, practices and procedures.
- Knowledge of principles and practices of personnel administration as they relate to training, supervising, motivating and evaluating firefighters.
- Knowledge of the staff, operations and equipment of other related agencies and mutual aid systems and knowledge of Fire District funding sources.
- Skill in the use of tools, equipment and apparatus to fight fires, rescue or provide emergency medical care.
- Ability to assess job skill levels of staff to manage and lead fire companies.
- Ability to assess training needs and plan training programs accordingly.
- Ability to communicate effectively both verbally and in written form with technical accuracy in English.
- Ability to use a variety of computer programs including Microsoft suite.
- Ability to establish and maintain cooperative relationships with fellow employees and the public.

Supervisory Controls:

Division Chief of Training.

Physical Demands:

The work is typically performed while standing, walking, bending, crouching, and stooping. The employee must frequently lift light and heavy objects, climb ladders, use tools and equipment requiring a high degree of dexterity.

Work Environment:

The work is typically performed at the fire training center, fire stations, classroom, or at fire and emergency scenes. Outside work may occasionally be performed in emergency conditions which may often involve danger and exertion under stressful and hazardous conditions such as flames, smoke, hazardous materials, cramped conditions, charged or oxygen deficient atmospheres, downed power lines, in and among moving vehicles in varying and inclement weather, among others.

NOTE: Reasonable accommodation considerations will be made for otherwise qualified individuals with a disability.

Minimum Qualifications:

- Seven (7) years' experience with progressive responsibilities in an organized fire department, two (2) years as a full-time supervisor at the Company Officer level or higher. Previous experience in providing departmental training and professional development preferred.
- State of Florida Firefighter Certificate of Compliance.
- State of Florida EMT or Paramedic Certification, BLS, and AHA ACLS if applicable.
- Must possess or be able to obtain the following within eighteen (18) months of appointment:
 - (1) State of Florida Fire Instructor's I Certificate
 - (2) State of Florida Fire Officer I Certificate
 - (3) State of Florida Safety Officer Certificate
 - (4) State of Florida Live Fire Training Instructor I Certificate
 - (5) Florida Forestry certifications of FFCA equivalent in S130/S190 for wildland firefighting
 - (6) NIMS ICS 100,200,300,700,800
- Any equivalent combination of education and experience which demonstrates possession of the required minimum qualifications may be determined by the Fire Chief.
- Tobacco use of any kind (e.g. smoking, chewing, dipping, etc.) is prohibited while on duty throughout the term of employment.
- Must successfully pass the Fire District's medical/physical, drug screen and background check requirements as a condition of employment.

This job description is illustrative, and not all inclusive.

DURING OCCASIONS OF LOCAL EMERGENCIES, THIS POSITION MAY BE REQUIRED TO REPORT TO PERFORM EMERGENCY TASKS, WHICH MAY RESULT IN EXTENDED WORK HOURS, AS WELL AS EXTENDED PERIODS OF TIME AWAY FROM FAMILY MEMBERS.

The South Walton Fire District (SWFD) is a professional fire/rescue agency located in Walton County Florida. SWFD maintains 5 fire stations, a communications center and provides beach safety services for the South Walton Beaches. SWFD is responsible for Fire Protection, Emergency Medical Services Transport, Lifeguards, Hazard Mitigation, Public Fire/Life Safety Education and Prevention as well as 911 Communication Services for an area of 84 square miles and serves a population ranging from 40,000 to over 150,000 during the tourist season.

If you are interested in this opportunity, complete the application, attach certifications, and return to SWFD at 911 North County Highway 393, Santa Rosa Beach, FL 32459-5371 no later than Friday, November 15, 2024. Completed applications/resumes/certifications may also be emailed to career@swfd.org.